

STUDENT INTERN in Communication (20 hours per week)

Are you a motivated and talented student with a passion for communication, event organisation and the Nordic region? If so, we have an exciting opportunity for you! The Nordic Council of Ministers Office in Latvia is looking for a new addition to the team – student intern in Communication. This is an in-house position for a set period of one year with the possibility of prolongation if you still fulfil the requirements of being a student. You will be working together with our team at the office in Riga, in Berga Bazārs. Deadline for applications: **5th of December 2025**.

About the position

Are you an experienced and flexible communicator with interest in politics? Are you the one who finds new, creative ways to reach different target groups? Do you speak and write in Latvian and English on advanced level? Then you could be our new colleague.

You will work on a wide range of assignments, for example:

- Research for internal and external communication purposes.
- Writing and translating texts in Latvian and English.
- Production of content for our communication channels.
- Development and implementation of new initiatives.
- Operational and minor administrative tasks.

Requirements

We are looking for you, if you:

- Experience in both social media and traditional communication channels and know-how to adapt messages to different target groups.
- Basic knowledge of video and photo editing programmes.
- Ability to take initiative and work as a team; also, the desire to learn by doing.
- Excellent knowledge of written and spoken Latvian and English.

Experience in communication and interest in Latvian politics and global affairs will be considered an advantage.

We offer

We offer experience in an international, diplomatic institution working in a small team of seasoned experts skilled in developing relationships among Latvian and Nordic counterparts. This position offers also extensive networking opportunities, allowing to extend the pool of contacts in Latvia, other Baltic countries and also the Nordic countries.

The job is scheduled to be max. 20 hours per week for a period of one year with the possibility of prolongation if agreed on mutual terms, and the applicant is still a student. The salary of at least 370 EUR gross depending on previous qualifications.

Application

To apply, please send your CV (in English or in Latvian) and **cover letter in Latvian** to info@norden.lv by **5th of December 2025**.

Contacts

Send your application to info@norden.lv.

For more details contact Communication Advisor at anita.miruskina@norden.lv.

About the Nordic Council of Ministers' Office in Latvia

This organisation is a representation of the official Nordic cooperation since 1991. Nordic cooperation is the oldest and most developed regional cooperation in Europe. It is represented by two organisations: the Nordic Council (representatives of the national parliaments) and the Nordic Council of Ministers (intergovernmental cooperation), which is implementing the decisions taken by the Nordic Council.